

Date: / / (dd/mm/yyyy)

Start time: / (24hr time format)

PREMISES DETAILS:

Mortuary name: _____

Address: _____

Mortuary is listed on the NSW Health Mortuary register? Yes No

CONTACT DETAILS:

Occupier's name: _____

Street address: _____

Postal address: _____

Phone: _____

Email: _____

ABN/ACN: _____

INDICATE THE FOLLOWING: **COMPLIANCE, NON-COMPLIANCE, NOT OBSERVED** or **NOT APPLICABLE****COMPLIANCE WITH PUBLIC HEALTH REQUIREMENTS:****PREMISES GENERALLY (SECTION 76)**

Only approved mortuary being used for body preparation (1)

Only approved mortuary being used for body storage (2)

Bodies not stored in a vehicle (3)

Holding room being used for body storage only (4)

FACILITIES FOR BODY PREPARATION ROOMS (SECTION 77)

Vehicle reception area adjacent to body preparation room (1)(a)

Vehicle reception area screened from public view (1)(a)

Hand wash basin with adequate hot and cold water and hands free operation (1)(b)

Sufficient slabs, tables, and fittings (1)(c)

Slabs, tables, and fittings impervious and drained for cleaning (1)(c)

Refrigerated body storage facilities for at least two adults (1)(d)

Temperature: °C _____ Less than 5°C (1)(d)

Impervious containers with lids and hands free operation for solid wastes (1)(e)

Refrigerated body storage facility only used for bodies (2)

VEHICLES (SECTION 78)

Bodies placed only in vehicle body area (2)

Vehicle body area not used for other purposes (2)

Vehicles clean of exudates (3)

Un-embalmed bodies transported less than 8 hours (5)(b)

Bodies are transported at less than 10°C (5)(a)

Body bags supplied in vehicle (S84)

Protective clothing in vehicle (S83)

MORTUARY REGISTER OF BODY PREPARATION (SECTION 88)

Register available (1)

Entries complete for disposed bodies (2 & 3)

Entries reconciled with each body prepared (2 & 3)

RETENTION OF BODIES (SECTION 81)

All bodies held in a mortuary or holding room

All bodies kept under refrigeration

Reason for any body not in refrigeration:

INDICATE THE FOLLOWING: **COMPLIANCE, NON-COMPLIANCE, NOT OBSERVED** or **NOT APPLICABLE**
COMPLIANCE WITH PUBLIC HEALTH REQUIREMENTS (CONT):
EMBALMING OF BODIES (SECTION 82)

 If embalming undertaken on site, name and qualification of embalmer(s) (82(1))

 Qualification recognised (82)

 Embalmer aware of NSW Health *Infection Prevention and Control Policy* (83)

BODY BAGS (SECTION 84)

 All bodies in body bags and identified (1)

BODY VIEWING (SECTION 86)

A process is in place for the following:

- viewing of bodies infected with a prescribed infectious disease (86(2))
 - not removing a body from refrigeration for longer than necessary for viewing (86(3))
 - placing the body under refrigeration after the viewing (86(3))
 - not allowing the body to remain unrefrigerated for more than 8 hours in any day (86(3))
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COMMENTS/DIRECTIONS:
INSPECTION OUTCOME:
INSPECTION RESULT:
 Satisfactory

 Not satisfactory

OFFICER DETAILS:

 Name:

 Title:

 Organisation:

 Signature:

 Print and Sign

Date: / / (dd/mm/yyyy) End time: / (24hr time format)

 Phone:

 Email:

PERSON SPOKEN TO ONSITE:

 Name:

 Title:

 Signature:

 Print and Sign

Date: / / (dd/mm/yyyy)

 Phone:

 Email:
